

# 2026 Alcoa Harvey Sustainability Fund

## Form Preview

### Grant Information

\* indicates a required field

#### Alcoa Harvey Sustainability Fund Grant

Alcoa invests in local communities to help address identified needs, strengthen resilience, and support long-term social, environment, and economic sustainability in the regions where it operates.

Alcoa's funding reflects its commitment to being an active community partner - supporting initiatives that build capacity, enhance wellbeing, and contribute to vibrant, sustainable communities near its operating sites.

The Alcoa Harvey Sustainability Fund is for projects that improve environmental sustainability, support climate resilience, and enhance long-term ecological, and social, or economic outcomes within the Shire of Harvey.

Projects will be divided into two categories

- Small Grants (requests of funding between \$5,000 and \$49,999 in value): and
- Major and Forward Planning Grants (projects that are \$50,000 or more in value)

**Amount Available** Up to \$100,000 per round, per applicant.

**Round 1 - 1 May 2026** - For project and event delivery occurring between Aug 2026 and May 2027.

#### What we're aiming to achieve

- Deliver long term community benefit with a focus on sustainable outcomes.
- Support the economic, social, recreational, or environmental resilience of the region.
- Facilitate community participation, partnerships, and collaboration.
- Incorporate innovation, leadership, or enterprise.
- Preferably include environmental or energy saving components.
- Demonstrate strong financial contributions from the applicant or other funding bodies (e.g. State/Federal grants, Lotterywest).

#### Typical examples

- Environmental rehabilitation, revegetation projects or energy efficiency projects.
- Community infrastructure, recreation, or amenity improvements that deliver sustainability outcomes.
- Social or economic development initiatives that strengthen community resilience.
- Projects that involve partnerships between community organisations.
- Programs benefiting communities in Harvey, Cookernup, Yarloop, Myalup and Binningup.

#### Specific grant conditions

- The Fund is administered by the Shire and guided by an Advisory Committee comprising Shire, community, and Alcoa representatives.
- Applications must show clear, measurable community benefit and sustainability outcomes.

[Click here](#) to view the **Guidelines on the Shire of Harvey website.**

#### Conditions that apply to all grants

- Applications showing strong collaboration, multiple funding sources, and/or significant volunteer or cash contributions will be more competitive.
- Funding cannot be used

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retrospectively (approval must be received before the project begins). • **Applicants must discuss their project with the Shire's Grants Coordinator prior to submitting an application to ensure alignment with priorities and guidelines.** • All previous Shire grant funding must be acquitted before an additional application can be submitted. • If funding is being sought for works on a Shire owned facility, applicants must first complete an Expression of Interest (EOI) process and obtain permission to apply for this fund. To begin the EOI process, please contact the Shire of Harvey to request the Letter of Intent template. • Applicants must submit their application via the SmartyGrants portal within a grant funding round **no later than 4.30pm, Friday 05 June 2026. Late submissions will not be accepted.** • Applicants must have the appropriate insurance and licenses to conduct the relevant work. • Applicants are required to obtain all appropriate permits, consents or approvals, including but not limited to those required by the Shire's planning, building, health and/or recreation departments. Funding may be withdrawn, withheld, or may need to be returned in full to the Shire if the necessary steps are not taken to meet this condition. • Applicants for the grants must be incorporated or auspiced by an incorporated association. The incorporated organisation will be responsible for receiving and managing the funds. Funds will be paid directly to the bank account of the incorporated organisation. It is the responsibility of the incorporated organisation and the applicant to negotiate and agree upon the conditions of the auspicing arrangement.

## Exclusions

Items **NOT** considered for funding:

- Government entities.
- Applicants with outstanding debts to the Shire of Harvey.
- Applicants that have failed to provide satisfactory acquittal reporting for any previous Shire of Harvey funding.
- Applicants that have not met conditions for previous Shire funding.
- Commercial activities.
- Projects restricted to private or exclusive participation.
- Projects which contravene the Shire's policies.
- Projects that are of a political nature, or those that involve political activities.
- Projects that are primarily religious in nature, including worship or church-run programs intended for faith-based purposes.
- Projects unable to demonstrate support from the landowner.
- Fundraising activities, prizes or competitions.

## Discuss your project with the Grants Coordinator

**Personalised project discussion sessions are held in Australind and Harvey, and can be booked by clicking the following link [Click here to book a Project Discussion](#)**

**Should an alternate date be required please email the Grants Coordinator [grants@harvey.wa.gov.au](mailto:grants@harvey.wa.gov.au)**

**Have you read the 2026 Shire of Harvey Community Grant Program Guidelines \***

Yes

No

**What date did you discuss your project with the Grants Coordinator. \***

Must be a date.

**Please input the support ticket number provided by the Grants Coordinator. \***

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Must be a number.

A number will be supplied by the Grants Officer at the Project Discussion. Do not construe discussions as an approval of this grant.

**I understand this project will not commence until following the adoption of the Shire's Annual Budget. All applicants will be notified in writing by the Grants Coordinator of the outcome of their application by August 2026. \***

Agree

Disagree

**How did you hear about this fund \***

Facebook.

Emails out to networks.

Media release.

Radio.

Posters.

Other:

## Applicant Details

\* indicates a required field

### Organisation Details

**Please note:** If you are NOT an incorporated organisation you will be required to complete your personal details here and supply the details of an auspicing organisation on page 3. For further information on auspices or help sourcing an auspice please contact a Community Development Officer.

**Organisation Name \***

**Is your group an incorporated not-for-profit group? \***

Yes

No

Please note - If your group is NOT incorporated you will be required to find an incorporated group to auspice (support) your application. Auspice details will be required on the next page. If you need assistance finding an auspice please contact a Community Development Officer.

**Please attach your certificate of incorporation. Auspiced applicants must attach the auspice's certificate \***

Attach a file:

To attach a document to this application, click on the "Upload new file" button and then specify the file on your computer you wish to upload.

**Organisation Postal Address \***

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

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### Organisation Website

Must be a URL

### Organisation ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Does your organisation have current Public Liability Insurance? \*

Yes  No

Public Liability Insurance is the applicants responsibility and is part of an organisations risk management approach to its activities.

### Please attach Public Liability Insurance. Auspiced applicants must attach the auspice's insurance details \*

Attach a file:

To attach a document to this application, click on the "Upload new file" button and then specify the file on your computer you wish to upload.

### What are your organisations usual activities? \*

Word count:

Must be no more than 100 words.

Give a brief overview of the history / mission / purpose of the organisation.

## Applicant Contact Details

### Contact Person \*

Title

First Name

Last Name

### Position / Role \*

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**Phone Number/s \***

**Email Address \***

### Secondary Contact

**Secondary Contact Person \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Hint: listing an alternative contact assists with grant administration. Please list a contact who has delegation to sign off on grants.

**Position / Role \***

**Phone Number/s \***

**Email Address \***

## Auspice Organisation Details

What is an Auspice?

**Only complete this section if another organisation is "auspicing" this project.**

If your group is not incorporated then another incorporated organisation is needed to Auspice (support) your grant application.

The incorporated organisation will be responsible for receiving and managing the funds. Funds will be paid directly to the bank account of the incorporated organisation. It is the responsibility of the incorporated organisation and the applicant to negotiate and agree upon the conditions of the auspicing arrangement.

### Auspice Organisation Details

**Name of Auspicing Organisation**

**Auspice Contact Name**

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Auspice Organisation ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Form Preview

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Auspice Postal Address**

Address

  

**Auspice Contact Phone Number**

**Auspice Contact Email Address**

## Project Details

\* indicates a required field

**Project or Event Name \***

Must be between 6 and 8 words.

**Estimated Start Date \***

Date of event or when project starts. This must be a date from 1 Aug 2025

**Estimated End Date \***

Date of event or when project ends. This must be a date before the acquittal date of 31 Mar 2026

**Please provide an explanation if your project end date is after 30 April 2027.**

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### Project Description \*

**Word count:**

Must be no more than 200 words.

Must be no more than 200 words. Provide a brief overview of project. Include planned activities, where, when and who is involved.

### Has your organisation received other financial or nonfinancial support from the Shire of Harvey in the last 12 months? \*

- |  |  |
|--|--|
| <input type="checkbox"/> None          | <input type="checkbox"/> Subsidised Venue Space      |
| <input type="checkbox"/> Fee Waiver    | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Grant Funding |  |

### Estimated value of Shire of Harvey support provided in the last 12 months \*

If you answered 'none', please write N/A

### Do you have any outstanding acquittals with the Shire of Harvey? \*

### If you have any outstanding acquittals have you informed the Grants Coordinator?

### Project rationale: Why do you think this project is needed in the Harvey Region? \*

**Word count:**

Must be no more than 150 words.

Describe the specific issue or need you want to address.

### What are the expected outcomes of the project? What will be achieved? \*

**Word count:**

Must be no more than 150 words.

Describe three things you want the project to achieve in terms of benefits for participants and/or others.

### How will you know if these outcomes have been achieved? \*

**Word count:**

Must be no more than 150 words.

Describe three changes you will see if the expected outcomes of the project occur.

### How do you plan to evaluate the success of your project? \*

- |  |  |
|--|--|
| <input type="checkbox"/> Photos of project.            | <input type="checkbox"/> Group interview / discussion. |
| <input type="checkbox"/> Brief survey of participants. | <input type="checkbox"/> Portfolio of work done.       |
| <input type="checkbox"/> Qualitative interviews.       | <input type="checkbox"/> Other: <input type="text"/>   |

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Numbers on attendance records.

### How does your project meet the Alcoa Harvey Sustainability Fund funding objectives?

Community not for profit groups and organisations that are based in the Shire of Harvey whose activities and purposes are of benefit to the local community are eligible to apply.

#### **Please select the funding objective/s that your proposed project will meet**

- Programs benefiting communities in Harvey, Cookernup, Yarloop, Myalup and Binningup.
- Deliver long term community benefit with a focus on sustainable outcomes.
- Support the economic, social, recreational, or environmental resilience of the region.
- Facilitate community participation, partnerships, and collaboration.
- Incorporate innovation, leadership, or enterprise.
- Preferably include environmental or energy saving components.
- Demonstrate strong financial contributions from the applicant or other funding bodies (e.g. State/ Federal grants, Lotterywest).
- Other:

#### **Please DESCRIBE how your project will meet these objective/s \***

Word count:

Must be no more than 150 words.

#### **It is the requirement the community group or organisation discuss the Project Sign-Off requirements for the proposed project with the Shire to determine who will be responsible for the delivery of the project. Who will be responsible for the delivery of the project? \***

Shire

Refer to Shire website for Project Sign-Off requirements

#### **What experience does your organisation have in delivering projects? Who in your organisation will be responsible for delivering this project and what type of experience do they have to be able to deliver this project? \***

Word count:

Must be no more than 150 words.

#### **Please provide supporting documentation of the Shire Officers contacted.**

Attach a file:

Supporting documentation must be in the form of written correspondence i.e. letter or email

#### **How many volunteers will be involved in delivering this project?**

- |                               |                                |                                |
|-------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> 0-3  | <input type="checkbox"/> 11-15 | <input type="checkbox"/> 21+   |
| <input type="checkbox"/> 4-6  | <input type="checkbox"/> 16-20 | <input type="checkbox"/> Other |
| <input type="checkbox"/> 7-10 |                                |                                |

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All applicants must answer this question

### Accessibility for All

The Shire of Harvey is committed to improving access and inclusion and making the Harvey Region a more inclusive community for all. It is a requirement of this grant that you consider access and inclusion in the development of your funded project.

Please review the 2021 to 2026 Access and Inclusion Plan [here](#)

**I have read and understand the intention of the Access and Inclusion Plan. \***

- Yes
- No

**Tick which access features you will consider in your activities \***

- |   |   |
|---|---|
| <input type="checkbox"/> Nil.                                       | <input type="checkbox"/> Translation services available.                                |
| <input type="checkbox"/> Wheelchair ramps to front door.            | <input type="checkbox"/> Accessibility advertised on flyers.                            |
| <input type="checkbox"/> Wheelchair accessible toilets.             | <input type="checkbox"/> Flyers have appropriate font, font size and colour contrast.   |
| <input type="checkbox"/> Accessible parking bays near venue.        | <input type="checkbox"/> Digital flyers are accessible to assistive technology users.   |
| <input type="checkbox"/> All steps have handrails.                  | <input type="checkbox"/> Written material available in alternative format.              |
| <input type="checkbox"/> Venue has good lighting.                   | <input type="checkbox"/> Doorways width is 850mm or wider for wheelchair accessibility. |
| <input type="checkbox"/> Venue has clear signage.                   | <input type="checkbox"/> Access pathways are even, continuous and accessible.           |
| <input type="checkbox"/> Venue has audio loop or good sound system. | <input type="checkbox"/> Other: <input type="text"/>                                    |

### Project Budget

\* indicates a required field

#### Completing your budget

Please ensure that your budget is balanced.

The total income and total expenditure should present as the same figure, as this demonstrates to the assessment panel the applicant can cover their cost and shows where the funds will come from to do so.

#### Income

**Don't** insert a '\$' sign. This will be done automatically.

Don't add commas to figures, eg write \$1000 NOT \$1,000. The form will convert the figures to show the comma as needed.

**Please list ALL sources of anticipated income for the project / event. Eg: ticket sales, merchandise sales, Shire of Harvey grant, other sources of grant funding, your organisations financial contribution etc.**

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**Please do not include GST.**

<b>Income</b>	<b>\$ (GST exclusive)</b>	<b>Has this funding been confirmed (Yes / No)</b>
	Must be a dollar amount.	
Shire of Harvey Grant (cash support requested in this application)	\$	
Your organisation's financial contribution	\$	
Other Funding Source/s (please specify)	\$	
	\$	

### Total Income Amount (GST exclusive)

This number/amount is calculated.

**Where would extra funds be sourced from if the funding approved in this application is less than the requested funding for this project, or if the project is more expensive than indicated?**

### Expenditure

**Don't** insert a '\$' sign. This will be done automatically.

Don't add commas to figures, eg write \$1000 NOT \$1,000. The form will convert the figures to show the comma as needed.

**Please list ALL sources of anticipated expenditure for the project / event. Eg: catering, audio visual, security, traffic management etc**

<b>Expenditure</b>	<b>\$ Amount Ex GST</b>	<b>\$ Amount Inc GST</b>	<b>Will this expense be covered by the Alcoa Harvey Sustainability Fund grant being requested (Yes / No)</b>	
	Must be a dollar amount.	This number/ amount is calculated.		
	\$	\$		
	\$	\$		
	\$	\$		
	\$	\$		

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## Total Expenditure Amount (GST exclusive)

This number/amount is calculated.  
Total income should equal total expenditure.

## If the project scope was to be reduced, which components would be revisited?

## Providing Quotes - Shire of Harvey Procurement Policy

Shire of Harvey Procurement Policy ([Policy 2.2.8 - Purchasing Policy](#)):

### 3.3.4. Purchasing thresholds

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:

#### Amount of Purchase (exc. GST)

**Up to \$10,000** - Direct purchase from suppliers requiring only one verbal quotation.

**\$10,001 - \$24,999** - Seek at least two verbal or written quotations. If purchasing from a Western Australia Local Government Association (WALGA) PSA, CUA or other policy exempt arrangement, a minimum of one written quotation is to be obtained.

**\$25,000 - \$59,999** - Seek at least two written quotations. If purchasing from a WALGA PSA, CUA or other policy exempt arrangement, a minimum of one written quotation is to be obtained.

**\$60,000 - \$249,999** - Seek at least three written responses from suppliers by invitation under a formal Request for Quotation containing price and specification of goods and services (with procurement decision based on value for money principles (above).

**\$250,000 and above** - Conduct a Public Tender process in accordance with the Local Government Act 1995 and relevant Shire of Harvey Policy and procedures.

PSA - Preferred Supplier Arrangement CUA - Common Use Arrangement

## Total Grant Amount Requested

### Total Grant Amount Requested \*

\$

Must be a dollar amount.  
What is the total cash support you are requesting in this application?

### Total Project Cost \*

\$

This number/amount is calculated.  
Total expenditure figure (GST exclusive)

## In-kind Contribution

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Please provide details of how many hours volunteers will be working on this project.

Description of activity	No of Hours

### Total number of volunteer hours

This number/amount is calculated.

### Is there any additional information you would like to include in this grant application?

## Financial Statement

### Please attach a copy of your organisation's most recent adopted annual financial statement \*

Attach a file:

### Please attach a copy of the Feasibility Study and Asset Management Plan for the project

Attach a file:

### Please attach a copy of your organisation's most recent Annual Report

Attach a file:

### Please attach a copy of your organisation's Strategic Plan

Attach a file:

## Project Support

\* indicates a required field

### For projects to be successful they often require support from within your group as well as external to it.

Please attach any supporting documents such as Letters of Support or minutes of meetings that show support for your project.

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Click on the "Upload new file" button and then specify which file on your computer you wish to upload.

### Attached documents \*

Attach a file:

## Project Promotion and Marketing

\* indicates a required field

### Which of the following will you use to promote and market your project? \*

- |   |  |
|---|--|
| <input type="checkbox"/> Facebook.                | <input type="checkbox"/> Newspaper editorial.        |
| <input type="checkbox"/> Twitter.                 | <input type="checkbox"/> Flyer.                      |
| <input type="checkbox"/> Newspaper advertisement. | <input type="checkbox"/> Posters.                    |
| <input type="checkbox"/> Emails out to networks.  | <input type="checkbox"/> Street Signage.             |
| <input type="checkbox"/> Media release.           | <input type="checkbox"/> Other: <input type="text"/> |

choose as many as required

### Acknowledging the Shire of Harvey Alcoa Harvey Sustainability Fund

**It is a condition of this grant** that recipients will be required to acknowledge the Shire of Harvey Alcoa Sustainability Fund support and contribution in promotional materials, media releases or other public documents relating to the project or event, where possible, including invitation to formal openings etc.

**To source the appropriate logos and branding guidelines for the Shire of Harvey Alcoa Harvey Sustainability Fund, please contact [marketing@harvey.wa.gov.au](mailto:marketing@harvey.wa.gov.au)**

### Thinking about your project, what ways could you acknowledge the Shire of Harvey Alcoa Harvey Sustainability Fund? \*

- |   |  |
|---|--|
| <input type="checkbox"/> Written acknowledgement on flyers. | <input type="checkbox"/> Acknowledgement by MC at events.    |
| <input type="checkbox"/> Plaque or Naming Rights.           | <input type="checkbox"/> Acknowledge in event media release. |
| <input type="checkbox"/> Label equipment.                   | <input type="checkbox"/> Display Shire of Harvey banner.     |
| <input type="checkbox"/> Acknowledge in newsletters.        | <input type="checkbox"/> Other: <input type="text"/>         |
| <input type="checkbox"/> Reference in meeting Minutes.      |  |

## Declaration

### I certify that: \*

- I have read and understood the Shire of Harvey Community Grant Program Guidelines
- On behalf of the applicant group, that I will be responsible for delivering this project.
- On behalf of the applicant group, I agree to obtain all appropriate permits, consents or approvals, including, but not limited to, those required by the Shire's planning, building, health and/or recreation departments

I agree the above application is, to the best of my knowledge, true and correct. On behalf of the applicant group, I have read, accepted and agree to the Community Grant Program conditions.

**If you have completed all relevant fields please click SUBMIT.**

**No alterations can be made after the round closing date. The round closes 4.30pm, Friday 05 June 2026.**

Applicants will receive notifications from the SmartyGrants platform confirming receipt of application.

The Shire reserves the right to reject any application that does not meet the eligibility criteria and/or to request further information.